



Makeup by Cleo

# Terms & Conditions

**These Terms & Conditions apply to makeup services provided by Cleo to you. Upon booking a makeup application with Makeup By Cleo, you agree to the following Terms & Conditions ::**

## **Bookings ::**

- Bookings can be made up to 48 hours beforehand, if places are available.
- Bookings for two or more people for standard Makeup application require a 50% deposit in order to secure your booking, Balance to be paid by latest a day before the event. For Matric Dance Bookings, cash can be paid on the day.
- If for any reason you need to cancel your makeup application, please notify me promptly. At that time, we will reschedule your booking or refund your full deposit.
- However, deposits will be kept as a cancellation fee for bookings cancelled within 48 hours prior to the event.

## **Weddings ::**

- All Wedding makeup Bookings (also) require a 50% deposit to secure your booking, and require a minimum of 4 weeks notice to cancel your booking, otherwise your deposit will be charged as a cancellation fee.
- Brides will receive a booking form to fill in, sign and email back to me, \*Please book your trial at least two weeks prior to your wedding day, possibly on the same day as your hair trial to get an idea of the final picture.
- The full amount will be charged for the number of ladies on your signed quotation. No cancellations will be allowed on the day of your wedding, substitutes will need to be placed for those who cancelled.
- Overtime will be charged at R200.00/ hour - this is applicable if the bride requires me to stay until after the service. It will be R50 per touch up + R200 per hour thereafter.
- If extra services are required on the wedding day that was not part of the agreement, only cash will be accepted.

## **Travel, Tollgate & Parking Fees ::**

- Travel Fees are charged at R4.00/km excluding Tollgate Fees (if applicable).
- In circumstances when parking fees apply, the client will be required to cover the charges when the makeup service is being conducted, for example hotel parking and meter parking.

## **Other ::**

- Everyone requiring makeup for the event must be at the same venue.
- Please ensure that everyone's faces are cleansed, toned and moisturized before my arrival, ultimately, I can do a cleanse, tone and moisturize treatment upon my arrival at an extra charge (+-15 mins).
- When supplying me with photos, you acknowledge and understand that I can use the photos for all marketing purposes on my social media accounts or website. This includes photos taken by me on the day.
- Makeup By Cleo requires information on whether the client has allergies. In no event shall Cleo have any liability for incidental, or consequential damages however characterised, for example eczema, sensitive skin and eyes.
- An overtime fee of R200.00 is charged if the makeup artist is kept waiting for more than an hour.

**I have read, understood and agree to the terms and conditions.**

Signature :: \_\_\_\_\_

Date :: \_\_\_\_\_